Summer Break On-Campus Housing Request Form

The Rocky Mountain College Residence Life contract states all residence halls are closed during winter and summer breaks. The RMC calendar indicates the opening and closing dates of each semester. Students may not move in earlier or move out later than the established dates without prior written authorization from the Director of Residence Life. Summer break on-campus housing may be provided for a fee to students who meet one of the criteria listed below.

All policies will remain in effect for the duration of the summer break. Any violation of Rocky Mountain College policy during summer break will result in immediate removal from the residence halls and forfeiture of all fees paid for summer break housing.

To be eligible to live on-campus during the summer break, please return this completed form with required documentation to the Office of Residence Life located in Bair Family Student Center by April 15th at 5:00 p.m. Incomplete applications and missing supportive documentation may result in a denied request. Failure to meet the registration date and time will result in a late fee of $25.00 or the inability to house you during your requested stay. Students approved for summer break on-campus housing will be emailed their assignments by May 1st.

Name: ____________________________________________
Phone #: ________________________________ Email: ________________________________
Gender: Male Female
Are you registered for on-campus housing for the fall semester? Yes No
Month(s) requesting to stay (circle all that apply) May June July August*
*only students registered for fall semester on-campus housing are eligible for August on-campus housing

Reason(s) for Summer Break On-Campus Housing Request (select all that apply)

______ Student will be employed by RMC
   Must attach Rocky Mountain College employment verification form from supervisor
   *Students applying for this reason are eligible for a discounted monthly rate of $300 per month for the month(s) they are working a minimum of 20 hours per week for RMC; all other month(s) will be billed at $600 per month. Discount does not apply to those students approved to live in Jorgenson Hall.

______ Student will be enrolled in RMC summer courses, flying, or actively completing an internship
   Must attach official summer class schedule from CampusPortal
   *Students applying for these reasons are eligible for a discounted monthly rate of $300 per month for the month(s) they are enrolled in classes, internship, or flying; all other month(s) will be billed at $600 per month. Discount does not apply to those students approved to live in Jorgenson Hall.

______ Student will be staying on campus for other reason(s)
   *Students applying for this reason will be charged the full amount of $600 per month; rate does not apply to those students approved to live in Jorgenson Hall.

By signing below I understand the Rocky Mountain College Residence Life requirements and verify that the information given in this application is true and accurate. I understand that the dining halls will be closed during the summer break.

_________________________ _______________________
Student Signature Date