Off-Campus Housing Exemption Request Form

Rocky Mountain College requires that all students live on campus during their freshman and sophomore academic years. Students must have successfully completed 60 credits at the start of the semester to be considered junior class standing.

To be considered to live off-campus during your freshman and/or sophomore academic year(s), please return this completed form with required documentation to the Office of Residence Life located in the Bair Family Student Center. Submission of this form does not guarantee an off-campus housing exemption. Incomplete forms and supportive documentation will result in a denied request. Students who have applied and/or been assigned housing should completed the Contract Cancellation Request Form to be considered to live off campus during their freshman and sophomore academic years.

All meal plan change requests must be submitted online through the Meal Plan Change Request Form.

Name: ____________________________________________

Phone #: __________________________________________

Email: ____________________________________________

Reason(s) for Off-Campus Housing Exemption (select all that apply)

_____ Student will be living with parent or legal guardian in Yellowstone County

_____ Student will be 21 years-of-age or older on or before the first day of the academic year

_____ Student will be legally married on or before the first day of the academic year

   Must attach a copy of valid marriage certificate

_____ Student will be enrolled part-time (6 credits or less)

_____ Student will have dependent(s) living with them during the academic year

   Must attach copy of birth certificate(s) or court document(s) verifying guardianship

_____ Student has a verifiable medical need that RMC Residence Life cannot accommodate

   Must attach letter from diagnosing physician listing required medical needs

_____ Student has a verifiable financial need

   Must have submitted current FAFSA with the Office of Financial Aid

   May be requested to complete Off-Campus Housing Expense Estimation Form

_____ General exemption

   Must have successfully completed at least 27 Rocky Mountain College course credits, have a cumulative GPA of 3.70 or higher, and have not had any infractions of Rocky Mountain College policy on your student record.

By checking the box below, you are agreeing that you understand the Rocky Mountain College Residence Life requirements and verifying that the information given in this application is true and accurate.

☐ Yes, I hereby accept the terms of this contract.