



Sunday – June 23, 2019

10:00 a.m. until 4:00 P.M.

On “the Green” Rocky Mountain College

Dear Demonstrator,

We are inviting you to apply to participate in the 26th Festival of Cultures held on June 23rd, 2019. This is a celebration that brings together a variety of cultures to form a stronger community. It brings together thousands, of all ages and backgrounds, to celebrate our uniqueness and our commonality. Ethnic cultures, along with American cultures, will share their talents in crafts, food, and demonstrations reflective of their heritage. There will also be an art show, entertainment, and children’s activities.

Because this is a grant funded and community sponsored event, the Festival is a relaxed, welcoming atmosphere where we learn and share. **Please do not** wear attire with slogans, promote “issues” or gather visitors’ names (mailing lists, volunteers, etc.).

Demonstration Information:

The demonstration should respectfully reflect a specific culture or heritage or fit the theme of celebration of cultural diversity. We encourage you to dress in traditional clothing and decorate with flags, maps, and crafts to help individuals to learn more about your culture. If possible, we would love for you to have an interactive demonstration throughout the day. Demonstrations should be appropriate for the entire family.

Exhibit Space:

We have specific areas for vendors & entertainment. We will place your demonstration where we feel it will receive the best exposure, and request you share as much as possible on the enclosed form indicating exactly what you are demonstrating. Your space is a generous 12’x12’. You are responsible for decorations, tables and chairs, weather protection etc. We **HIGHLY recommend a canopy for sun/rain.** Shallow stakes (4”) or weights (preferred) as wind is often a factor. You may start setup at 7:00 AM Sunday.

As a demonstrator, you are free to share business cards or brochures, **but not to “sell”** - If you are interested in selling crafts or food, we will send you the forms for vendors. **No** raffles or drawings involving money are allowed. We require you be ready at 10:00 AM and stay until 3:00 PM. Tear down begins at 3:00 PM.

Calendar

Sunday 7:00 A.M. – 9:30 A.M. = booth setup – You must be checked in by 8:30 A.M.

Sunday 10:00 A.M. – 4:00 P.M. = Festival of Cultures

Sunday 4:00 P.M.– 6:00 P.M. = booth tear down – **No tear down prior to 4:00 P.M.**

It is critical that vendors arrive on time and **remain in position until 4:00 p.m.** as advertised. The majority of our funding is from grant dollars, making it imperative the Festival be at full force all day!

This is a chance for each of us to listen and share what our cultural heritage (music, art, and food) means to us. Please return this application as soon as possible. All paperwork must be postmarked by **May 17th** – this includes waivers, should you be accepted.

We cannot wait to share this magical day with you,

Quincy D. Walter

Quincy Walter

Director of Institute for Peace Studies

Please read carefully. Hold checks until you have been accepted. Then forward it with the required waiver, etc.



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DEMONSTRATOR FORM

Please print or type

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE h= _____ w= _____ c= _____

E-MAIL ADDRESS _____ (please print clearly)

Description of demonstration and cultural background including planned decorations:

We always receive early interest in participation leading to a waiting list. We would appreciate having this back to us as soon as possible. If accepted, all Festival paperwork must postmarked by **May 17th**.

Mail to – **Festival of Cultures**
c/o Institute for Peace Studies
1511 Poly Drive
Billings, MT 59102

Preferred method of communication: _____ Email _____ Mail