



Sunday – June 23, 2019

10:00 A.M. until 4:00 P.M.

On “the Green” Rocky Mountain College

Dear Food Vendor:

We are inviting you to apply to participate in the 26<sup>th</sup> Festival of Cultures held on June 23<sup>rd</sup>, 2019. This is a celebration that brings together a variety of cultures to form a stronger community. It brings together thousands, of all ages and backgrounds, to celebrate our uniqueness and our commonality. Ethnic cultures, along with American cultures, will share their talents in crafts, food, and demonstrations reflective of their heritage. There will also be an art show, entertainment, and children’s activities. A festival just isn’t a “FESTIVAL” without the delicious aromas and flavors of food.

Because this is a grant funded and community sponsored event, the Festival is a relaxed, welcoming atmosphere where we learn and share. **Please do not** wear attire with slogans, promote “issues” or gather visitors’ names (mailing lists, volunteers, etc.).

**Food Vendor Information:**

You asked and we have delivered! This year we are excited to announce **WE CAN HAVE FOOD TRUCKS!** We have worked with the RMC Facilities and we will be having food trucks park along the west side entrance to the RMC Campus. We are excited because this opens up so many food vendors that can participate. This is an excellent opportunity for you to sell foods from your heritage – including Western and/or unique American. For **\$150**, you can add to the kaleidoscope of tastes and smells by providing interesting food and drink for thousands of hungry and thirsty festival goers.

We require you decorate your booth/truck with items representative of your culture. We encourage traditional attire and anything to add ethnic interest. Because we do **not** want to duplicate items sold by other vendors, you may sell only the foods/drinks that are submitted and approved to us. You may pass out business cards and/or menus but not gather names of Festival guests! Canopies, tables, and chairs may be dropped off Saturday between 4-6 P.M., but **no** merchandise, please!

Each vendor is responsible for his/her own booth, awnings, etc. Shallow tent stakes (4”) only or weights (preferred). We attempt to position you in shade for much of the day, but you need to be prepared for all weather conditions. Vendors are located in one area. Come prepared with bleach water, gloves, thermometer, and ice, to meet any health requirements. Ice will not be available on site.

**Calendar**

- Sunday 7:00 A.M. – 9:30 A.M. = booth setup – You must be checked in by 8:30 A.M.
- Sunday 10:00 A.M. – 4:00 P.M. = Festival of Cultures
- Sunday 4:00 P.M. – 6 :00 P.M. = booth tear down – **No tear down prior to 4:00 P.M.**

It is critical that vendors arrive on time and **remain in position until 4:00 P.M.** as advertised. The majority of our funding is from grant dollars, making it imperative the Festival be at full force all day!

This is a chance to listen and share what our cultural heritage (music, art, and food) means to us. Please return this application as soon as possible. All paperwork must be postmarked by **May 17th** – this includes waivers, should you be accepted.

We cannot wait to share this magical day with you,

*Quincy J. Walter*

Quincy Walter  
Director of Institute for Peace Studies

Please read carefully. Hold checks until you have been accepted. Then forward it with the required waiver, etc.



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**FOOD VENDOR FORM**

**Please type or print**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE h= \_\_\_\_\_ w= \_\_\_\_\_ c= \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ (please print clearly)

Please provide a complete description of food and/or drink items that you wish to sell. You may NOT sell items that are not listed and approved. We do not anticipate having an agreement with any of the major soft drink companies, so you may sell soft drinks and coffee. **\*\*\*YOU MAY NOT SELL BOTTLED WATER\*\*\*** Thank you.

Item 1 \_\_\_\_\_

Item 2 \_\_\_\_\_

Item 3 \_\_\_\_\_

Item 4 \_\_\_\_\_

*For additional space use the back of this form.*

Do you have a MT Food License/Cottage License?  yes  no

Do you need electricity?  yes  no (very limited – 110 only – very limited)

Do will you be in a food truck? Or will you be a booth? \_\_\_\_\_ Food Truck \_\_\_\_\_ Booth

I would like to purchase \_\_\_\_\_ booth(s) at **\$150.00** each. Once accepted I will forward a check/money order payable to Festival of Cultures. **No refunds available once accepted and paid.** All paperwork must be postmarked by **May 17th**, including waivers.

Mail to - **Festival of Cultures  
c/o Institute for Peace Studies  
1511 Poly Drive  
Billings, MT 59102**

Preferred method of communication: \_\_\_\_\_ Email \_\_\_\_\_ Mail