

March 16, 2020

Dear Colleagues,

Our continued thanks to you all as we adapt to the evolving coronavirus (COVID-19) situation.

Regarding the recent communication from President Wilmoth, we want to reiterate that faculty are considered essential employees and therefore are welcome on campus (more on this below); however, those of you who can provide instruction away from campus are encouraged to do so. That being said, the campus remains open, and all of the equipment in the classrooms and laboratories is available for use. We are relying on your good judgement to prioritize the health and safety of everyone while maintaining the high quality of our educational experience. We value your expertise and creativity, and please let us know if there is anything we can provide for you as we make these adjustments.

REMINDERS

- Classes resume in an online mode on Wednesday the 18th;
- All faculty should communicate with their classes by the end of the day tomorrow, the 17th, with details regarding the online modality, expectations, and schedule updates;
- Students are not required to be on campus at least until April 13th, therefore there can be no required in-person meetings; furthermore,
- No meetings are permitted with more than THREE TOTAL PERSONS (inclusive of instructor) in a shared space;
 - Please note: there have been too many requests for exceptions to the above; please limit requests to exceptional considerations;
- All RMC-sponsored events through at least April 13th are cancelled;
- All study-abroad trips are cancelled;
- All field trips are cancelled through at least April 13th;
- General updates and support materials may be found at the following:
www.rocky.edu/coronavirus

ANNOUNCEMENTS

- The library will be open 8:30am – 4:30pm Monday - Friday in support of student learning and to provide resources for the faculty;
 - Please note that library staff will be helping to enforce the current policy of keeping in-person meetings to three total people;
- For those who are choosing to do live or recorded lectures via Google Meet or another format, IT has webcams that can be checked out through Dan Wolters. Most personal computers and the computers in campus classrooms are already equipped with cameras. We also have one camera for lab demonstrations set up in the general chemistry lab and we hope to have several others by the end of the week;
- Faculty will have access to all academic buildings through the use of your key card, and you are all considered essential employees and therefore free to use classrooms and

offices for the purposes of work and instruction, albeit while observing the three-person limit;

- Derek is developing a shared document in support of online/alternative instruction that will help us exchange class and instructional ideas. We will send this document out soon.

Again, thank you all for your exceptional work and understanding.

Stephen Germic, Ph.D.
Provost and Academic Vice President