

March 27, 2020

Dear Colleagues,

I hope all is going well for you and your loved ones. We continue to be thankful for all you are doing during this exceptional time.

Administration is now pivoting from emergency management to longer-term planning. In order to best respond to your questions or concerns, I request that you please submit issues you would like to see addressed to your division head or, for graduate programs, your program director by the end of the day on Tuesday, the 31st. We will prioritize these questions and try to get answers out in a regular update by the end of next week. I ask that, for now, you submit questions that address general concerns rather than individual concerns. To get ahead of a couple likely questions, I hope by the end of next week to have an expected date for the issuance for annual contracts. We also hope within two weeks to have a more clear picture of adjunct needs.

Below please find an important announcement relative to the "stay at home" order. The email regarding cameras that was sent earlier today still pertains as IT will be working from home as much as possible if not exclusively over the next couple weeks

Again, thank you for all of your work, resilience, and adaptation.

Sincerely,  
Steve

**ANNOUNCEMENT:**

As you know, the State has issued a "stay at home" order for the next two weeks. Please note that, consistent with our own definition of "essential" employees, the State order explains that exceptions to the order include those who work **"supporting public and private K-12 schools, colleges, and universities for purposes of facilitating distance learning or performing other essential functions, if operating under rules for social distancing."**

To clarify, under the exception are those who

1. Directly deliver academic offerings;
2. Provide student support services; or,
3. Facilitate the delivery of academic offerings and student support services.