

March 15, 2020

Dear RMC Community:

As the COVID-19 cases continue to grow in the United States, we wanted to share some frequently asked questions about the virus and also to remind those of you who are on Rocky's medical plan that there is a telemedicine program that you have access to called Teladoc. This telemedicine program is paid by Rocky Mountain College for RMC members and available for use 24/7. The certified medical professionals are able to assist with diagnosis and RX over the phone.

Contact Number for Teladoc is 1-800-362-2667 or MyDrConsult.com

Please see the attached informational flyers to address frequently asked questions and also a flyer to access the Teladoc program.

Please refer to the RMC website <https://www.rocky.edu/coronavirus> on the most up to date information from the cabinet, CDC and our local Unified Health Command (UHC).

In regards to the staff and faculty that are enrolled in RMC medical plans, the COVID-19 test will be covered for those employees and dependents on the plan that present symptoms and have received a physician's order to be tested.

We also like to remind you of our Employee Assistance Program through Mutual of Omaha that can assist all RMC employees and family members with counseling and additional resources to guide you through any issues or concerns that you may be experiencing.

Contact number for the Employee Assistance Program is: 800-316-2796  
or [mutualofomaha.com/eap](http://mutualofomaha.com/eap)

The Unified Health Command (UHC) that includes Billings Clinic, St. Vincent Healthcare, RiverStone Health and Yellowstone County Disaster and Emergency Services has several hotline numbers in place for people who have medical questions:

- Billings Clinic – 406-255-8400
- St. Vincent – 406-237-8775
- RiverStone Health – 406-651-6415

At present, please be aware that the College will accommodate employees with pre-existing conditions or who are otherwise at greater risk. We will also accommodate employees with close family members who may be among such vulnerable populations. For guidance on what constitutes "high-risk" or "vulnerable" individuals or populations please contact the human resources office. Human resources will then work with you to review procedures for these accommodations.

Additionally, we remain extremely flexible regarding leave during this period. If you or a member of your household is feeling unwell, please stay at home. We will adjust our leave expectations to accommodate any employee who stays home for relevant health reasons.

Marcella (Marcy) Buster  
Director of Human Resources