

April 24, 2020

Dear Colleagues,

In recognition of the governor's announcement of reopening the state with the utilization of a phased approach, Rocky Mountain College has elected at this time to continue operations with essential employees on campus and non-essential employees to continue working remotely from home until further notice.

We have a task force developing safety protocols for when students, staff and faculty return back to normal business operations. Executive leadership continues to meet daily and is working closely with the state and local health officials to ensure that we are taking the steps necessary to keep our campus community safe. We will continue to evaluate and notify you as decisions are being made.

We would like to remind everyone that access to campus buildings are "card access only." This means that employees will need their Bear Card (ID card) to access campus buildings (24/7). This continues to allow us in securing the campus facilities and creates the safest possible environment. Those employees working on campus, we continue to ask that everyone reinforce basic preventative measures including washing hands, covering coughs, and wiping down frequently touched surfaces and to continue the 6 foot social distancing barrier. We would also ask those departments with multiple employees working to continue to stagger shifts and not to congregate in common areas.

We express our appreciation for those who are accommodating by working remotely and to the employees who are on campus assisting with day to day operations.

Please stay healthy and safe.

Sincerely,

Marcella (Marcy) Buster