

Dear RMC Students:

Because of the extraordinary circumstances that we are all currently facing, the College has decided to allow students to decide if they would prefer to have grades for Spring semester, 2020 be recorded as a traditional letter grade or as Pass/No Pass (P/NP). Below are some guidelines to assist you as you make your decision.

- If you decide to change courses from traditional to P/NP grading for courses you must inform the Student Records Office at studentrecords@rocky.edu by **noon on Friday, May 15th, 2020. Changes to the grading option will not be considered after this date;**
- If you decide to change your grading option from traditional grading to P/NP after May 12, 2020 (or after final grades are submitted by the instructor) you grades will recorded as follows: F = NP, I (Incomplete) remains I, W remains W, and all other letter grades = P;
- Although you are welcome to seek the guidance of your academic advisor, instructors, and/or other student support services the decisions related to your grading options are completely your own;
- You can choose how you would like to be graded for each individual course. You can choose traditional grades for all courses, a mix of P/NP and traditional grades for your courses, or all P/NP;
- You will be awarded the same number of credits for courses for which you earn a P as you would for a passing letter grade;
- P/NP graded courses will not affect your grade point average, neither positively nor negatively;
- P/NP graded courses for which you earn a P will satisfy graduation requirements;
- P/NP graded courses for which you earn a P will satisfy prerequisite requirements;
- Although P/NP graded courses will be essentially the same as traditional graded courses as far as RMC is concerned, other institutions (graduate schools, medical schools, etc.) may view these courses differently. Please plan accordingly as you make your decisions and consult with your academic advisor if necessary.

Again, the deadline for choosing the P/NP option is noon, May 15, 2020. The grading option cannot be changed after this date!