



ROCKY  
MOUNTAIN  
COLLEGE

## **ASRMC Club Charter**

**Club Name:**

Current Officers and Members:

Faculty Advisor:

Statement of Structure and Purpose (Include goals, expectations, how club funds might be spent and anything else the Senate should know):

Proposed Meeting Dates and Time:

*Please return to the ASRMC President no later than 48 hours prior to the Senate meeting to be included on the agenda*

## ASRMC Constitution Bylaws

### Article VI: Chartered Clubs and Organizations.

#### Section I: Clubs.

**A:** Club defined: Any RMC student group organized for a common purpose, which meets regularly and, whose enrollment and participation is not limited by education, training or ideology.

**B:** RMC student clubs must charter with ASRMC. The club must submit a charter to the Vice President. The Vice President will ensure that all charters meet the appropriate requirements. The Vice President will give the charter to the President to be presented at the next administrative meeting. The Senate must approve the charter with a simple majority. The charter must contain: a statement of structure and purpose; a current list of club officers; an assessable list of goals and objectives; and have a faculty/staff advisor.

**C:** Membership in clubs seeking ASRMC charter must be limited to ASRMC members exclusively. Groups with blended membership (i.e. non-RMC student members) must petition the College, through the Dean of Students Office, for formal recognition.

**D:** Once chartered, clubs will be allowed to advertise events/activities, hold and conduct meetings, and conduct business as stated in the club charter.

**E:** Upon being chartered, the club will be required to renew annually if there are no changes in the mission statement. If there are changes, the club must re-charter. The club will submit to the Vice President a renewal request for presentation at the second Senate meeting of the fall term.

#### Section II: Organizations

**Section III: Funding.** Access to ASRMC funds in support of club activities **will be** made available in accordance with ASRMC budgeting process and procedures. ASRMC funds **may be** made available to organizations on a case-by-case basis and is contingent on availability. ASRMC club funds will not be provided to support events/activities, which are not open to all ASRMC members.

### Article IX: Financial Procedures:

**Section IV:** Each chartered club on the campus will be allowed access to a pool of funds reserved each term to support club activities. The Senate will establish a set amount of money to be made available each term at the initial budget meeting of the Senate. Any club wishing to make use of this money must present to the Senate a formal proposal for funding. Upon receipt, the Senate will consider the request and act in one of the following manners: A.) fund the proposal as presented; B.) fund a portion of the proposal; C.) request additional information and defer action; or, D.) reject the proposal.

**Section V:** All clubs, organizations, persons and activities requesting funds, after the formal budget meeting, in excess of \$1,000 will require a minimum of two sessions for deliberation before approval.

**SIGNATURE OF CLUB PRESIDENT** \_\_\_\_\_

**SIGNATURE OF FACULTY ADVISOR** \_\_\_\_\_

**SIGNATURE OF ASRMC PRESIDENT** \_\_\_\_\_

**DATE** \_\_\_\_\_