

**Paul M. Adams Library
Rocky Mountain College
Annual Report
2015/16**

Message from the Director

The library staff continued to implement many changes over the past fiscal year. The Academic Resource Center was completed in the fall and opened in the spring. The library welcomed the writing center and a search was conducted for a director of the Academic Resource Center. Bobbi Otte served on the search committee for a director and Sara Whittle was hired and will begin July 1, 2016. The library hosted Kristen McCall an intern from MSU-Billings in the spring. For International Week the library hosted an International Game Night which was well received and fun to host and Kristen helped prepare for the evening by doing research on each game to find its origin. She also copy cataloged the Montana Geology Collection so it would be better able to be found in the library catalog. Kristen also spent time in the archives going through old alumni papers and sorting them for further review by archives staff.

The library, as a member of the Billings Area Health Sciences Information Consortium (Bahsic), hosted Pubmed training conducted by Kim Hart the medical librarian at Billings Clinic. A new academic library consortium was formed called Trails (Treasure State Academic Information & Library Services). It is the result of the Montana Academic Library Consortium task force that Bobbi served on. A memorandum of understanding amongst the institutions was signed and the consortium proceeded with negotiations of several products. The first project was the Unified Resource Management system. The University of Montana was the lead institution and handled the logistics of getting bids and setting up demonstrations from various vendors. Ex-Libris was chosen as the vendor. They are the library's current vendor for PRIMO, the library's discovery service. In anticipation of moving data from our current system to the new system the library staff undertook the task of cleaning up our patron database and catalog records. The library was able to conduct a pre and post-test of all campus compass sections and found that with even 20 minutes of instruction most students improved. In late May the library was informed that the state library would be discontinuing support for the Ebsco Databases. This was a huge blow as the library had been receiving these databases for free for more than a decade. Trails will begin negotiations with vendors to try to recover at least essential databases and possibly deals for some of the more specialized databases. Regardless there will now be a cost associated with these databases and fewer will be able to be offered. Hannah Micono the Assistant Library Director chose to not renew her contract in May. Her last day was June 29, 2016. A search committee was assembled and began the process of looking for a new Assistant Library Director.

Bobbi Otte (Library Director)

Attended the Montana Library Association conference in Missoula. In addition Bobbi was invited to serve on the collection development committee for TRAILS. Bobbi continued to serve as the treasurer of the Billings Area Health Sciences Information Consortium (Bahsic) and on the Intellectual Freedom Committee of the Montana Library Association. Bobbi is serving on the Montana Information Literacy Alliance which is working on providing opportunities for all residents of Montana to become information literate. There is a special emphasize on school

libraries as they are the hardest hit by the loss of the Ebsco Databases. She served on the Judicial and Academic Standards committees on campus. She also participated in the following webinars:

Growing Through Conflict: Healthy Workplace Communication
Gale Usage Webinar
3 Steps to Thriving in Chaos
Medical Library Association Instructional Design Video
Key Findings: How Students conduct research
Fostering Research Community through library spaces and services
ACRL: Documented Library Contributions to Student Learning and Success

Hannah Micono (Assistant Library Director)

Hannah was instrumental in completing the library's transition of periodicals and newspapers from the north side of the library to the south side to make room for the new Academic Resource Center. Hannah attended the WESTPAS "Protecting Cultural Collections" in-person workshop at MSU-Billings. Hannah also served on the Faculty Development Committee and the Judicial Committee. She also participated in the following webinar:

Digitization by Jennifer Birnell Montana Memory Project

Beth Schatzke (Library Associate)

Beth continues to serve as secretary of staff council and the Billings Area Health Sciences Information Consortium (Bahsic). She conducted a library orientation for new Resident Advisors. Beth participated in the professional development book discussion organized by Tim Lorhenz. Beth has also been attending weekly meetings for Alma implementation and conducting testing for circulation, reserve, and serials functions in the new system. She is also active in the community serving as a board member of the Montana Wilderness Association. She also participated in the following webinar:

Managing Mobile: Library Device Checkout Made Easy

Alice O'Reilly (Library Assistant)

Alice attended the WESTPAS "Protecting Cultural Collections" in-person workshop at MSU-Billings, QPR (Question Persuade Refer) Suicide Prevention Gatekeeper training/certificate with Cynthia Hutchinson, Personal Service Excellence in a Student Affairs World by Kelly Edwards and the Museums Association of Montana Annual Conference. She also participated in the following webinars:

Instructional Design for Medical Librarians by Max Anderson at UIC
"Faster, Cheaper, Better: Mobile Tools Speed Projects for Better Service to Users"

Both Alice and Bobbi organized a panel discussion for the common read book *Bad Luck Way*. Although the panel was not widely attended by students the discussion was productive and it was an enjoyable evening.

Library Goals

Goals for this year include:

- Continue implementation of new library catalog (ALMA)
- Updating all manuals for students and circulation office
- Update library instruction curriculum standards so they are in line with new ACRL standards
- Develop and promote new information literacy guides
- Offer training to faculty and staff on new user interface for new catalog (ALMA)
- Search out partnerships for library programing

Library Statistics

Circulation

Books	2877
Periodicals	943
Media	502
Equipment	377
Sub Total	<u>4699</u>

In Library Use

Reserves	517
Reference books	57
Sub Total	<u>574</u>

Grand Total Use 5273

Cataloging Activity

Titles Added	928
Titles Deleted	102

Interlibrary Loan Activity

Items Borrowed for RMC Users	
From MT Libraries	271
Outside Montana	476
Total	<u>747</u>

Items Loaned to Other Libraries

In Montana	317
Outside Montana	281
Total	<u>598</u>

Patrons Served

Average patrons/week	588
Average Questions/week	53
Total archives use	10
Total classes taught	20
Total students in classes	269

Database Usage

Periodical databases Searches

InfoTrac	2812
EbscoHost	279,685

Reference database searches

Britannica	1285
Credo Ref	133
OED	792

Library Collection

Books (titles)

Print	46317
Electronic	4156

Periodicals (titles)

Print	402
Online access (via databases)	50,020*
Media-AV	1728
Total titles	102,623

*The increase in online access to journals is due to an increase in the number of journal titles offered by Academic One File.